



## ASTRONOMY COURSE Booking Form

I would like to book the following Astronomy Course(s):

Date of Course

<b>Introduction to Astronomy (2 hours)</b> – HantsAstro members £10 (non-members - £12 or £25 with Annual Multi Site Pass included)		
<b>Astro Imaging Part 1 (4 hours)</b> – HantsAstro members £35 (non members - £45 or £50 with Annual Multi Site Pass included)		
<b>Astro Imaging Part 2 (4 hours)</b> - HantsAstro members £35 (non members - £45 or £50 with Annual Multi Site Pass included)		
Name:		
Address:		
		Postcode:
E-mail:		
Tel:		
HantsAstro Member (tick box)		Total amount to pay: £

I wish to pay by PayPal (tick box)
I wish to pay by cheque (made payable to HantsAstro) (tick box)

Please complete the form, save to your hard drive then email to: [membership@hantsastro.org](mailto:membership@hantsastro.org) or post to:

HantsAstro  
11 Drift Road  
Waterlooville  
Hampshire  
PO8 0JJ

Please note – Completed booking form to be emailed or posted to the above address (with your cheque) as soon as possible or no later than 10 days before the Course start date. Receipt and Course details will be sent by return. Course fees are subject to terms & conditions (see reverse).

Please tell us what astronomy gear you will be bringing (if any):

All courses to be held at Petersfield Community Centre, Love Lane, Petersfield GU31 4BW.  
For further information please e-mail: [membership@hantsastro.org](mailto:membership@hantsastro.org) or call 023 9261 7092 or go to website : [www.hantsastro.org](http://www.hantsastro.org)

**Registrations can only be accepted if made in writing,** or e-mail via this form.

**Bookings** Please contact [membership@hantsastro.org](mailto:membership@hantsastro.org) to make a provisional booking and to check availability. To secure your place payment must be received within 10 days of the provisional booking being made.

**Payment** must be received prior to attending the course. The course fee includes lecture notes, Resource CD and light refreshments.

**Joining instructions** Confirmation, directions and venue information will be sent on receipt of your registration and payment

**Cancellations and Transfers** Please note, we always endeavour to accommodate our delegates requests, however, most of our courses have limited numbers to maximise the interactivity between delegates and tutors. Cancellations or transfers at short notice cause inconvenience and may jeopardise the commercial viability of a course. For this reason we are obliged to charge the following administration fees or surcharges:

Cancellations made up to 21 days (i.e. 3 weeks) or more before the course date will be refunded less a 20% administration fee.

Cancellations made within 14 days of the course date will be subject to the full course fee and no refund will be given.

Requests to transfer to a later course date will be subject to a surcharge of 25% of the course fee if request is made within 21 days of the course date that was originally requested.

- All cancellations and requests for transfer must be in writing and either sent via email, or post.
- The transfer option only applies to delegates who are transferring to a different date for the same course.
- The option to transfer can be used only once, after which non-attendance will be treated as a cancellation and all outstanding invoices will be due.
- We cannot automatically guarantee a place on the next scheduled course date.

**Delegate Substitutions** can be made at any time without incurring penalty.

### **Amendments to Programmes**

HantsAstro reserves the right to cancel or modify any training event in its programme. In the event of a cancellation where an alternative cannot be provided, payment received in respect of that course will be refunded in full.

**By completing and returning the registration form delegates are agreeing to be bound by the cancellation terms and conditions of registration.**